



OHIO DEPARTMENT OF PUBLIC SAFETY
OHIO STATE HIGHWAY PATROL

**APPLICATION FOR A PRIVATE PUPIL TRANSPORTATION
LICENSE FOR THE OPERATION OF A SCHOOL BUS**
(Ohio Revised Code Section 4511.763 AND Ohio Administrative Code 4501-1)

NAME OF SCHOOL/COMPANY (As it will appear on license)			
BUSINESS ADDRESS (Number and Street)			
CITY	STATE	ZIP CODE	COUNTY
PHONE # ()	FAX # ()		
E-MAIL ADDRESS			

TYPE OF BUSINESS ENTERPRISE – Check applicable block

<input type="checkbox"/> Private Contractor	<input type="checkbox"/> Head Start Program	<input type="checkbox"/> Parochial School
<input type="checkbox"/> Day Care Center	<input type="checkbox"/> Governmental	<input type="checkbox"/> Community School
<input type="checkbox"/> Private School	<input type="checkbox"/> Other: Describe	

NAME AND ADDRESS OF SCHOOL/COMPANY PRINCIPAL, PRESIDENT, ADMINISTRATOR, ETC.

NAME	COMPLETE ADDRESS	TITLE

In accordance with the provisions of OAC 4501-1-1, a Bureau of Criminal Identification and Investigation report must be on file and a copy forwarded to this office with the application for each person noted above. This report must be current within the last 90 days.

CERTIFICATION – The applicant certifies the information contained herein is true, and agrees that any untruthful representation shall be sufficient grounds for refusal to issue a license or cancellation of the license.

PRINT NAME OF APPLICANT	
SIGNATURE X	
TITLE	DATE
NOTARY PUBLIC	EXPIRATION DATE

Mail completed application to:

**OHIO STATE HIGHWAY PATROL
OFFICE OF LICENSING AND COMMERCIAL STANDARDS**
1970 W. Broad Street, 4th Floor
P.O. Box 182074
Columbus, OH 43218-2074

APPLICANT DO NOT WRITE IN THE SPACE BELOW

DATE APPLICATION RECEIVED	
REVIEWED BY	
APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO	DATE
DATE LICENSE ISSUED	
LICENSE #	

Once the license is issued, an audit of your company/school and an inspection of all school buses will be performed prior to the authorization/operation on any school bus per Ohio Administrative Code 4501-1.

For additional information on the laws and code regulating the operation of school buses:
www.codes.ohio.gov and www.ode.state.oh.us